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18 December 1946

MEMORANDUM FOR ICAPS:

Subject: Progress Report

1. It is believed appropriate at the end of the calendar year, or shortly thereafter, to submit to the Director of Central Intelligence a progress report showing what ICAPS has been able to accomplish, both in the interagency coordination field and in the CIO internal development field.

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2. It is, therefore, requested that [REDACTED] undertake the preparation of such a report.

3. It is requested that all other members of ICAPS cooperate in this undertaking, making voluntary suggestions where they appear appropriate.

4. The old status book formerly maintained by the Secretary, NSA; the weekly progress reports by ICAPS to the Director; and the general ICAPS files should be the basis for this work.

5. Upon completion of the progress report a second report should be prepared by the same individuals charting the course for the coming year.

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[REDACTED]
DONALD EDGAR